



## **Financial Assistance with Fees**

The Board of Governors is committed to supporting deserving pupils through a mean-tested Fee-Assistance Scheme. Such awards are referred to as 'Bursaries'. Bursary awards are made in terms of a % remission (money off) of the full fee and they are assessed according to the parents' ability to pay full fees and the availability of bursary funds in the School. Parental assets and income are assessed and bursaries may be awarded up to 100% of the full fee but most will be at a lower level.

Bursary applications should be made in writing to the Bursar who will request that the parent/s complete a Bursary Application Form and provide documentary evidence to support it.

The School undertakes its main Bursary award process in March and April. The Bursary awards process has two functions: firstly to decide the priority of who should receive an award and secondly the scale of the award. The Headmaster will review the academic and overall strength of the Bursary candidate, taking due cognisance of any social or educational circumstance and put the candidates in priority order. The Bursar and Finance Manager review the financial need of each candidate and allocate bursary funds appropriately and in accordance with any priority order given to them until such bursary funds as are available are exhausted.

Following the Bursary Awards review, the Bursar will write to individual parents informing them of any bursary remission awarded. The parent is then required to write confirming acceptance of the award. Should parents feel that the award is insufficient to allow the pupil to attend the School, they should contact the Bursar immediately.

The Registration Fee will be refunded to any unsuccessful applicants who are eligible for an award, but who did not receive one through lack of bursary funds.

**Where possible, Bursary Applicants must be registered for entry and have been offered a place at the School or have achieved the standard required for entry.** A parent submitting a Bursary Application should be able to demonstrate that they are committed to sending their child to Strathallan.

Parents of a pupil awarded a scholarship who remain unable to afford the fees, are also entitled to apply for a bursary. Scholars who merit an additional bursary award will take precedence over non-Scholars. If a pupil, having previously been awarded a Bursary, is then awarded a Scholarship, the Scholarship will have no monetary benefit on the basis that the Bursary award will have been made at a level that makes the fees affordable and that any further remission would mean a readjustment to the Bursary in any case.

Bursaries are reviewed on a regular basis whereby parents are required to resubmit details of their financial situation to ensure that they still merit an award. While not linked to specific levels of achievement such as with a scholarship, any bursary award is based on the understanding that the pupil will by his/her application, behaviour and involvement in the School community merit such an award on an ongoing basis. Should the pupil's application,



behaviour or involvement fall below the standards expected, the School reserves the right to remove the award.

Bursary applications for current pupils can be made at any time as the result of an unforeseen change in the family financial situation which leads to a genuine difficulty which would otherwise necessitate the removal of the pupil. Parents experiencing such financial difficulty should contact the School Finance Manager or the Bursar without delay as Bursary awards cannot be applied retrospectively in order to remove a fee debt.

Entry in Academic Year 2016/17: All Bursary awards for entry in academic year 2016/17 have been made and no further funds are available.

### **Entry in September 2017**

New Bursary applications for Entry in September 2017 should be with the School by the 1st February 2017. Bursaries are NOT awarded on a 'first come first served' basis and so parents are advised not to submit forms more than three month's early, as they may be asked to resubmit a full, revised Bursary Form closer to the deadline, to ensure that their financial situation on the Application is as up to date as possible.

**Please note that if an Application is received after the deadline, the Application can still be processed should Bursary funds remain after the initial Awards process has been completed.**