



STRATHALLAN
SCHOOL

Opportunities for all to excel



Candidate Brief

Full-time Teacher of English

To start in post from September 2022

Introduction

We are seeking an enthusiastic, inspirational Teacher of English who relates well to all children in the age range 7 to 18 and who is passionate about teaching and learning. This post has arisen following retirement within the department.

The successful candidate will be an enthusiastic, skilled teacher with excellent subject knowledge. An ability to teach throughout the age range from 7 to 18 (GCSEs, Highers, Advanced Highers and A Levels) will be an advantage; a lack of experience with different examination codes is less important than a willingness and an ability to develop expertise and embrace new specifications with enthusiasm and energy.

We believe passionately in an all-round, balanced education and we work extremely hard to balance the main priority of academic work with the social, extra-curricular and sporting opportunities that are on offer. This is not always easy, but it is central to what we do and the successful candidate will be expected to contribute to our extra-curricular, social and sporting activities.

Applications are invited from both newly qualified teachers as well as more experienced candidates. Single, on-site accommodation may be available if the successful candidate were to be appointed to the role of Resident Tutor in one of the School's senior boarding houses.

The School



Strathallan School is a leading co-educational boarding and day school with an outstanding reputation academically, in sports and the arts. There are 560 pupils of ages 7-18, divided between Strathallan Prep School and Strathallan Senior School. There are three senior Girls' Houses and the four senior Boys' Houses and a junior boarding house. Approximately 65% of the pupils are full boarders.

The School is situated in the beautiful Earn Valley on a self-contained wooded estate of 153 acres at the edge of the village of Forgandenny. Perth is the nearest town some ten

minutes away by car and access to the motorways puts Edinburgh (45 mins), Glasgow (1 hr) and the Scottish Highlands within easy reach.

The school is well-resourced with a mixture of traditional and modern buildings. The Main Building, a Grade B listing, was once a large private mansion, bought by the School's founder, Harry Riley, in 1920 when he moved the School from its original 1913 location in Bridge of Allan.

Strathallan employs 215 members of staff: 98 teaching staff and 99 support staff and 18 instructors.

The School exists to provide an inclusive all-round education for its pupils in a nurturing and caring environment. Our aim is to engage pupils to be their best and prepare them for the demands of further study and future work in an increasingly diverse and global university and employment market. We do this through opportunities that inspire and challenge and by expecting effort and hard work from each individual pupil in achieving their best, based on values of respect, kindness, honesty, hard work, humility and excellence all underpinned by the fundamental value of love.



The English Department

The English Department is a thriving and successful department housed in a suite of classrooms in the main building of the school with easy access to the well-stocked library, run by a full-time librarian. All classrooms are fully equipped with electronic whiteboards. Wifi provision is excellent throughout the department and across the wider school campus; we use Microsoft Teams which facilitated the highly successful delivery of live online teaching during recent pandemic related lockdowns. There are currently four full time and three part-time members of staff. We run the AQA GCSE English Language and Literature courses and OCR A Level English Literature courses alongside SQA Highers and Advanced Highers; take-up is strong – English is always one of the most popular subjects at A Level and Higher.

For further information please contact Sean Hamill, Deputy Head Academic, via dha@strathallan.co.uk. Further information on the role of Resident Tutor can be obtained from the HR Manager at hr@strathallan.co.uk

Job Description

Job Title:	Teacher of English
Reporting to:	Head of English
Responsible for:	N/A
In liaison with:	Current pupils and parents, prospective pupils and parents, Senior Management Team, Heads of Department, members of staff.

Core Purpose:

The post-holder is expected to uphold the values and ethos of Strathallan School and act as an ambassador for the School.

The Teacher of English is responsible for the academic and pastoral care and development of pupils, delivering outstanding lessons and activities to enable pupils to achieve their full potential. The successful candidate will be enthusiastic, inspirational and motivational, acting as a role model for both pupils and colleagues in line with the strategic vision and values of Strathallan School.

Teacher responsibilities:

1. Teaching & Learning:

- Maintain awareness of curriculums and curriculum changes. In liaison with the Head of Department, following courses of study, teaching materials and programmes and methods of teaching to deliver outstanding lessons;
- Maintain awareness of the quality of lessons, reflecting on own practice and responding to feedback from lesson observation and participation in departmental reviews;
- Plan and deliver courses, schemes of work and individual lessons appropriate to the needs, abilities, interests, experience and existing knowledge of pupils in accordance with departmental syllabuses, schemes of work and examination requirements;
- Set challenging goals for those pupils, setting and marking appropriate work and providing regular and constructive feedback;
- In liaison with the Head of Department, consistently assess, record and report on the development, progress and attainment of pupils, including writing reports and references as required;
- Participate in the department's self-evaluation process and collaborate with colleagues where required and share best practice;
- Support and participate in the arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations.
- In addition to the timetable, offer study clinics, organise and participate in competitions and other academic-focussed activities, where possible.

- Build and maintain co-operative relationships with parents and communicate with them on pupils' learning and progress, drawing attention to skills and talents as well as areas for improvement and difficulties.
- Attend Parents' Evenings and other meetings with parents as required, and provide parents with information about a pupil's effort, attitude, performance and prospects.
- Confidently use Information Technology to assist in lesson preparation, teaching and reporting.
- Contribute to the department's planning process and the School's strategic objectives.

2. Pastoral:

- Maintain good order and discipline among the pupils;
- Safeguard pupils' health and safety both when they are authorised to be on the School premises and when they are engaged in authorised School activities elsewhere;
- Be familiar with the School's Handbook, with particular focus to child safeguarding and internal reporting;

3. Tutoring and Duties:

- Assume the role of tutor and undertake tutor and school duties within normal school hours as required by the School;
- Undertake cover duties to supervise and, so far as practicable, teach any pupils whose teacher is not available to teach them;
- Meet the expectation to actively participate in and contribute to the Co-curricular life of the school;

4. Department Administration:

- Attend and positively contribute towards department meetings;
- Meet prospective parents and pupils, if required;
- Notify the Head of Department if pupils need to be assessed by the school assessor or other specialist when their learning needs suggest that this is necessary;
- Make full use of the suitably wide range and variety of different resources and oversee the use of text books and other resources, ensuring appropriate care of text books and resources;

5. Marketing.

- Promote an enthusiasm for academic study and increasing the awareness of, and interest in, English throughout the School;
- Be a powerful advocate for English throughout the School and in particular at parents' evenings, course choice events and Open Days;
- Promote links and co-operation with other departments within the School and departments in other schools;
- Work with the External Relations department to meet prospective families, when required;

National and School Standards (*all staff*):

- Maintain professional expertise by undertaking regular CPD;
- Adhere to the GTCS Code of Professionalism and Conduct as well the School's Code of Conduct for staff;
- Undertake regular Child Protection training and complying with child safeguarding requirements (GIRFEC) and understanding the reporting responsibilities;

Person Specification

Attributes	Ess/Des
Qualifications	
A good honours degree along with a postgraduate teaching qualification	E
Ability to gain GTCS registration by start date	E
Experience	
Experience of teaching English at secondary level	E
Experience of teaching English to children aged 7 to 18 years	D
Experience of teaching SQA Highers	D
Experience of teaching GCSEs and A Levels	D
Experience of working in an Independent School	D
Skills	
A well-organised classroom practitioner	E
Sound planning and organisational skills to support pupils at all levels	E
Understanding of Health & Safety & Child Protection legislation within Education	E
Ability to differentiate and personalise the learning experience for pupils	E
Competent user of IT and the ability to share this technical knowledge with colleagues	E
Good observation skills to record, document and share key information	E
Personal characteristics	
Exceptional time management and organisational skills with the ability to prioritise their own needs as well as those of pupil	E
Excellent interpersonal and communications skills; ability to establish good links with pupils, parents and colleagues.	E
Outgoing, confident, affable, positive and approachable	E
Flexible and adaptive approach to work	E
Ability to work on own initiative	E
Act as a role model for pupils and colleagues	E
Reliable, methodical and trustworthy	E
Neat, tidy and professional appearance	E
Affinity with the values and ethos of Strathallan School	E
Be a person who is able to mix easily with persons of any culture or background	E
Ability to maintain close and harmonious relations with work colleagues at all levels	E

Terms & Conditions

Remuneration

Competitive salary; commensurate with experience.

Other Benefits

Membership of the Teachers' Pension Scheme with SPPA.

A generous school fee remission of 80% from the day fees.

Meals, when on duty and during term-time.

Single, on-site accommodation if the successful candidate were to be appointed to the role of Resident Tutor in one of the School's senior boarding houses.

Other Info

As the work is in a school context, you will be required to attain PVG membership. You should, if possible hold a valid full UK driving license and must be eligible to live and work in the UK.

APPLICATION PROCESS

Further details of the School are available on the School's Website www.strathallan.co.uk

A completed application form along with a CV and covering letter should be emailed to hr@strathallan.co.uk or posted to the HR Manager, Strathallan School, Forgandenny, Perth, PH2 9EG

***The deadline for applications is Friday, 11 February 2022.
Interviews will most likely be scheduled for 2 March 2022.***